

Visit the Library website for more!

<https://www.library.ln.edu.hk>



# Key Library Services for Faculty Staff

## **Liaison Librarian Service**

To enhance communication and facilitate partnership between the Library and faculty staff, the Library Liaison Programme is established to provide support to faculty staff in different areas including:

- Communication
- Teaching, learning and research support;
- Collection development; and
- Scholarly Communication services

<https://www.library.ln.edu.hk/services/library-liaison-programme>

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## **Library Materials Recommendation**

Faculty staff are welcome to recommend new books, journals, or AV materials to the Library. Recommendations can be made at:

<https://www.library.ln.edu.hk/services/purchase-recommendation>

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## **Interlibrary Loan & HKALL**

This service assists faculty staff to request books, book chapters and journal articles that are not available in the Lingnan University Library from other local or overseas libraries.

<https://www.library.ln.edu.hk/services/interlibrary-loan-services>

To obtain books beyond Lingnan University Library, Hong Kong Academic Library Link (HKALL) is a platform to facilitate faculty staff to search and request books from other UGC-funded University Libraries in Hong Kong.

<https://www.library.ln.edu.hk/HKALL>

Guides to making a HKALL request through 1-Search:

<https://libguides.ln.edu.hk/hkall/request>

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## **JULAC Library Card**

JULAC Library Card is available for eligible staff and Faculty to access and borrow items from other UGC-funded University Libraries.

<https://www.library.ln.edu.hk/services/borrowing/library-card-applications>

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## **Office Delivery Service**

This service is dispatch library books to faculty staff's office within the campus upon request.

<https://www.library.ln.edu.hk/services/delivery>

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More information for Faculty Staff  
[https://www.library.ln.edu.hk/users\\_staff](https://www.library.ln.edu.hk/users_staff)



# Teaching & Research Support @ Library

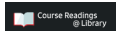
## Teaching Support

### Reserve Collection

Instructors can make requests for adding course materials to the Reserve Collection via the Course Readings @ Library or by submitting request form at:

[https://www.library.ln.edu.hk/services/library-forms/reserve\\_application](https://www.library.ln.edu.hk/services/library-forms/reserve_application)

### Course Readings @ Library



- Course Readings @ Library enables course instructors to create, maintain, evaluate, and share course resource lists easily.
- Instructors may also place recommended course materials and Course Reserve requests by adding tags through the system.

<https://www.library.ln.edu.hk/find/course-readings>

### Course-embedded Library Workshops

- Collaborating with faculty staff, the Library provides tailor-made workshops for different courses that enable students to develop their skills in research and learning.

Workshops will be focusing on:

1. Research skills
2. Using Library resources (includes online databases & web resources)
3. Citation & bibliography writing

To request a Library workshop, please email us at [refstaff@ln.edu.hk](mailto:refstaff@ln.edu.hk).

## Research Support

### Digital Commons @ Lingnan

This platform is developed by the Library to collect and preserve the full-text of the scholarship and creative work of our Lingnan community including postgraduate students' theses and dissertations. It also acts as the publishing arm of the Library to publish scholarly journals of the University.

<https://commons.ln.edu.hk>

### Lingnan Scholars

- A scholarly portal to capture all research-related information including research outputs, grants, projects, awards, and the impact of these scholarly activities produced by our renowned scholars.
- It serves as the gateway to support the University's mission to promote excellent research, to explore Lingnan's cutting-edge scholarly work via open access to the research outputs, and to foster collaboration with the wider community across all disciplines.

<https://scholars.ln.edu.hk>

For more information about these services, please refer to:

<https://libguides.ln.edu.hk/scholarlycommunication>

### ORCID Registration Support

ORCID (Open Researcher & Contributor ID) is a registry of unique and persistent identifiers for a researcher to distinguish himself from others. Faculty staff are encouraged to register for their own ORCID.

Guides to registering an ORCID:

<http://libguides.ln.edu.hk/orcid>

*Turn over for more details on Key Library Services for Faculty Staff*